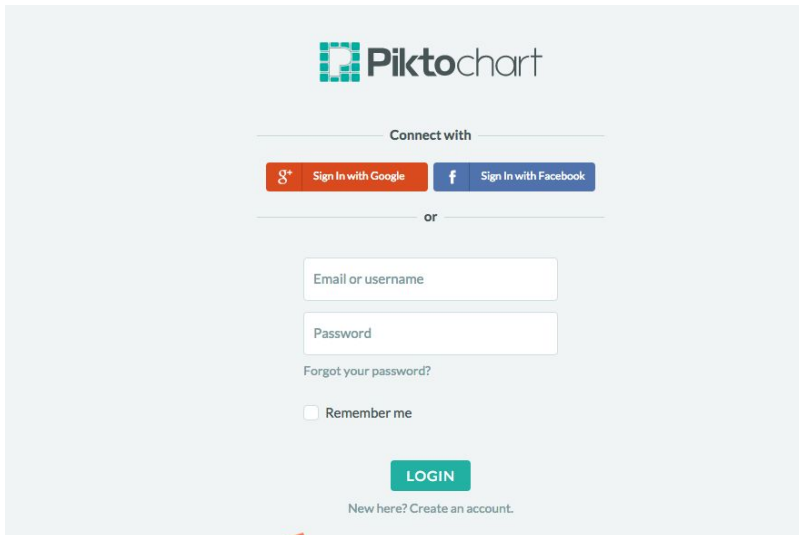


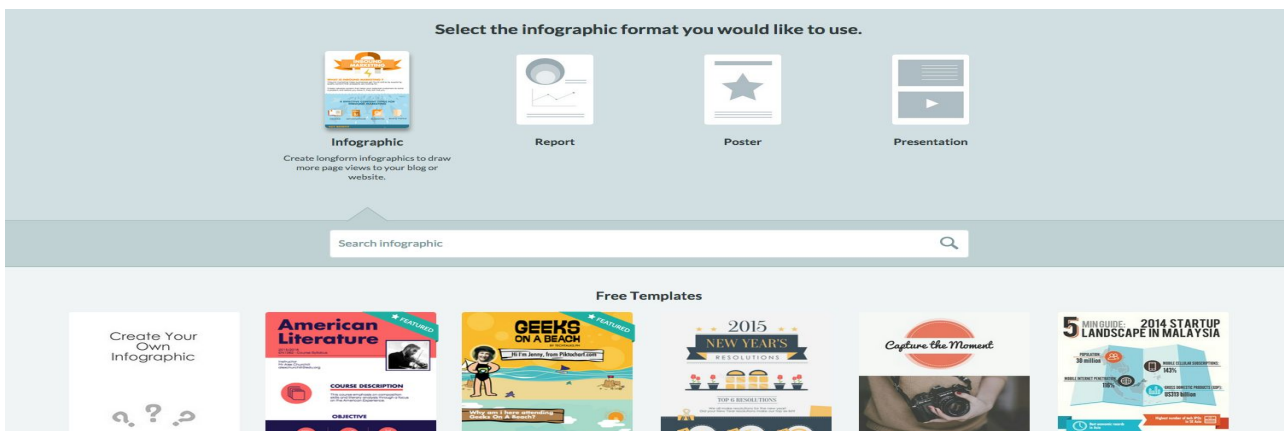
Piktochart Instructions

- Sign up using your School email and password so there is nothing new to remember.

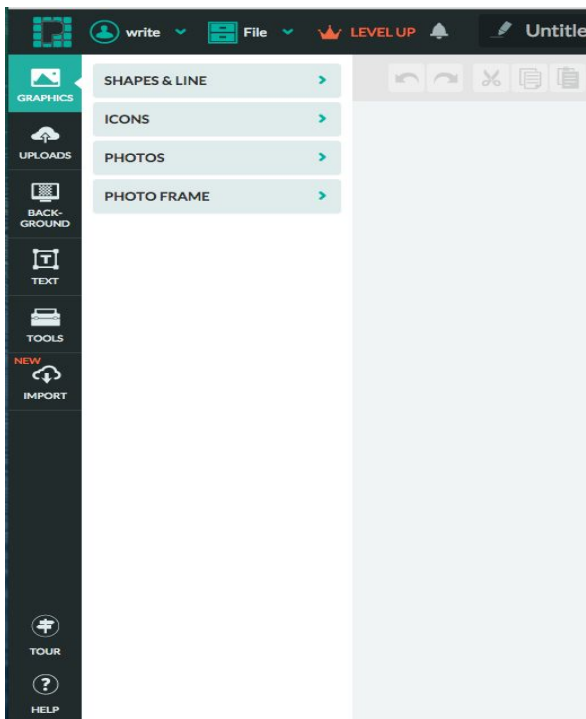


The image shows the Piktochart login and sign-up interface. At the top is the Piktochart logo. Below it is a 'Connect with' section with two buttons: 'Sign In with Google' and 'Sign In with Facebook'. Below these is an 'or' separator. Then there are two input fields: 'Email or username' and 'Password'. Below the password field is a link 'Forgot your password?'. There is a checkbox labeled 'Remember me'. A green 'LOGIN' button is at the bottom. Below the button is a link 'New here? Create an account.'

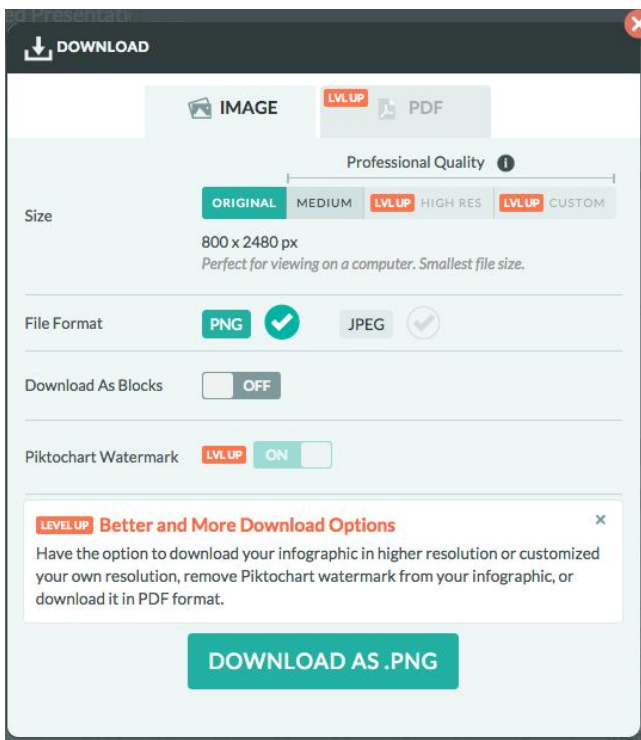
- On the Intro screen choose the style you need Report, Poster, or Presentation.



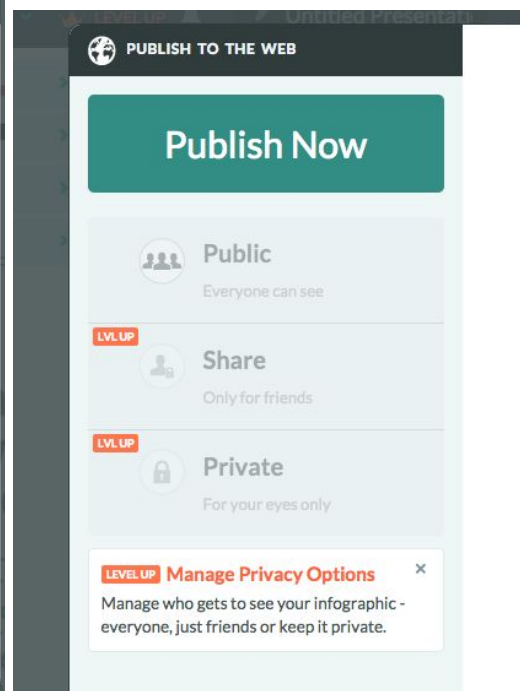
- The tool bar is located on the left hand side.



- In insert a Google map - insert an image of the site you want to use upload image
 - ❖ **Example** Unionville high school
 - ❖ Go to google maps type in address to use copy link of map
 - ❖ Go back to piktochart - click on image, tool bar will appear
 - ❖ Insert link
 - ❖ Picture then becomes the link for Google map area you want.
- This works for any link, picture, document you want to use.
- To add a video or chart use the Tool box icon located on the left hand side.



To Print a hard copy

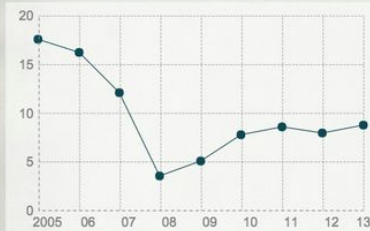


To view or present you must publish

SAMPLE NEWS TODAY

SEPT. 30 2015

Written by: John Doe

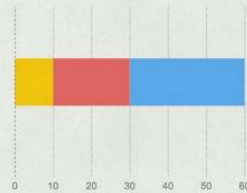


The food, sports, music and spirit at UHS

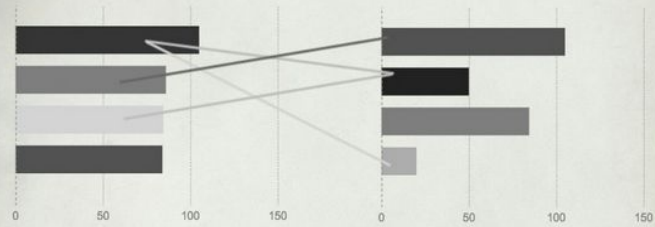
Kick-off your School Year by breaking bread with your fellow classmates at one of our special welcome events. Enjoy school spirit and plan your week, find out about what's happening while you network and relax with friends, old and new.



Class vs. class in spirit



Get There with Chevrolet!



- Headed to your next panel or music showcase? Stay dry and Catch A Chevy Impala
- Volt to navigate the busy streets of Austin
- Chevy's voice-activated MyLink in-vehicle infotainment system
- Marvel at the seamless

Spinfish to the Reuse!

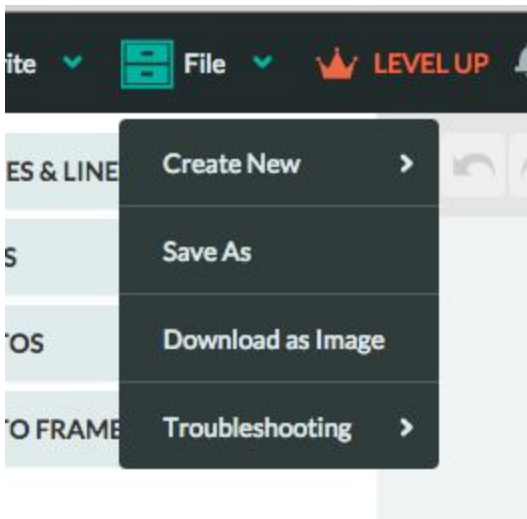


- Plastic
- Compost
- Iron
- Glass
- Trash
- Paper

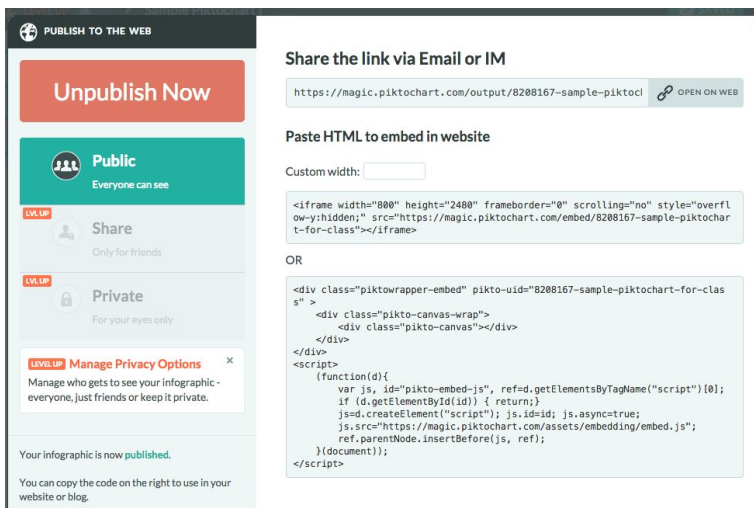
EDIT

PRESENTATION MODE

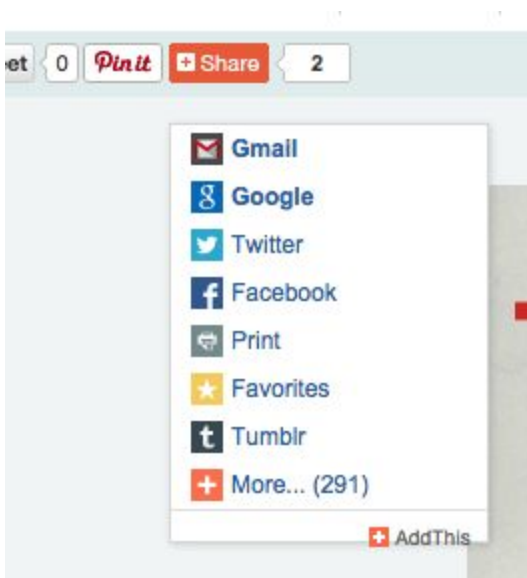
- Present or edit to share



- Save as to name or download



- open on web to copy link or to email



→ one more final step.

- click share choose Gmail to mail to your teacher.

To TEACHER'S NAME @UCFSD.NET]

Sample Piktochart for class | Piktochart Infographic Editor

https://magic.piktochart.com/output/8208167-sample-piktochart-for-class#.Vg1p_ZMgc2o.gmail

Sans Serif ▾ | T ▾ | B | I | U | A ▾ | [List Icons] | [Quote Icon] | [Link Icon]

Send | [Text Icon] | [Link Icon] | [Image Icon] | [Camera Icon] | [Globe Icon] | [Smiley Icon]

To show in class:

- ★ log on
- ★ Choose your project
- ★ Go to Presentation Mode
- ★ Open on Web

continue for Troubleshooting tips...

Troubleshooting Tips:

- To add a link to a picture UPLOAD your picture.

*** If you want to take a screenshot -**

- Mac users [CMD+shift+4] user + to choose picture area - save to desktop.

-PC users press key between CTRL and shift that looks like a window icon. A window pops up, choose SNIPPING TOOL, use + to choose picture area. Save to desktop.

- Using the Piktochart upload insert your picture.

**** if you need to add an Internet link, click on picture,**

 **link icon appears in a new tool bar at the top of Piktochart. Choose, delete http:// and paste your web address and press ok. {You will not see your link until published.**

- If you publish to check your work you may logout and log back in to continue to edit. Also do this if some of your edit tools disappear.
- Videos must be youtube or Vimeo and added by using the toolbox located on the left of your screen click on video paste the video address and Piktochart takes care of the rest.